

Preliminary Regular Board Meeting Packet

October 3, 2019

Harold Washington College
30 East Lake Street, 11th Floor
Chicago, IL 60601

12:30 p.m. Committee on Academic and Student Affairs
2:00 p.m. Regular Board Meeting

Livestream available at: www.ccc.edu



CITY COLLEGES[®]
of CHICAGO
Board of Trustees



**CITY COLLEGES®
of CHICAGO**
Board of Trustees

Community College
District No. 508

October 1, 2019

CHAIR
Walter E. Massey, Ph.D.

Dear Trustees,

VICE CHAIR
Elizabeth Swanson

Attached is a preliminary copy of the Agenda for the October 3, 2019 Regular Board Meeting of Community College District No. 508, County of Cook, State of Illinois (City Colleges of Chicago).

SECRETARY
Clarisol Duque

The Board Meeting will be held at 2:00 p.m. at Harold Washington College, 30 East Lake Street, 11th Floor, Chicago, IL 60601. The Board Meeting will be livestreamed at www.ccc.edu

TRUSTEES
Peggy A. Davis
Karen Kent
Deborah H. Telman
Darrell A. Williams
Student Trustee

The complete final listing of actions taken by the Board of Trustees at the October 3, 2019 Regular Board Meeting will be posted online at <https://apps.ccc.edu/brpublic/> following the meeting.

**ASSISTANT BOARD
SECRETARY**
Ashley Kang

Questions may be directed to the Office of the Board of Trustees at 312-553-2515 or by email at: requesttospeak@ccc.edu

Sincerely,

Ashley Kang
Assistant Board Secretary

**CITY COLLEGES OF CHICAGO
BOARD MEETING AGENDA AND LISTING OF ALL BOARD REPORTS
THURSDAY, OCTOBER 3, 2019 2:00 P.M.**

**OCTOBER REGULAR BOARD MEETING
HAROLD WASHINGTON COLLEGE
30 EAST LAKE STREET, ROOM 1115
CHICAGO, ILLINOIS 60601**

- I. Call to Order – Chair, Walter E. Massey, Ph.D.**
- II. Roll Call – Assistant Board Secretary, Ashley Kang**
- III. Welcome – Chair, Walter E. Massey, Ph.D.**
- IV. Student Trustee Report – Armani Alexander**
- V. Chancellor’s Update – Chancellor, Juan Salgado**
- VI. Public Participation**
- VII. District Updates**
- VIII. Faculty Council Report – Adriana Tapanes-Inojosa, Ph.D.**
- IX. Committee Report**
- X. Motion for Closed Session – Chair, Walter E. Massey, Ph.D.**
- XI. Return from Closed Session**
- XII. Approval of the October 3, 2019 Regular Board Meeting Packet**
- XIII. Adjournment**

OCTOBER 3, 2019 REGULAR BOARD MEETING CONSENT AGENDA

The following items are presented for approval by the Board of Trustees as Consent Items to be considered and voted upon collectively, unless a member of the Board of Trustees requests separate consideration and/or action.

<u>BR#</u>	<u>RESOLUTION</u>
1.00	RESOLUTION RENEWAL AND NON-RENEWAL OF NON-TENURED FACULTY ACADEMIC YEAR APPOINTMENTS OFFICE OF ACADEMIC AND STUDENT AFFAIRS DISTRICT WIDE
1.01	RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE CHICAGO HOUSING AUTHORITY (CHA) TO PROVIDE THE DELIVERY OF EDUCATIONAL AND OTHER SERVICES TO CHA OFFICE OF INSTITUTIONAL ADVANCEMENT
2.00	PERSONNEL REPORT
3.00	RESOURCE DEVELOPMENT
4.00	NATURAL GAS PURCHASE CONTRACT LOCK IN AGREEMENT APPROVAL AND AUTHORITY CONSTELLATION ENERGY SERVICES, INC. OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE
4.01	COACH BUS TRANSPORTATION SERVICES IDEAL CHARTER, LLC OFFICE OF ACADEMIC AND STUDENT AFFAIRS DISTRICT WIDE
4.02	STRATEGIC ENROLLMENT CONSULTING HANOVER RESEARCH OFFICE OF ACADEMIC AND STUDENT AFFAIRS DISTRICT WIDE
4.03	ARCHITECTURE AND DESIGN SERVICES HOLABIRD & ROOT ARCHITECTS OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES KENNEDY-KING COLLEGE
5.00	JOB ORDER CONTRACT (JOC) PROJECTS MONTHLY SUMMARY – OCTOBER 2019 OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE
5.01	ELECTRICAL LOW VOLTAGE- JOB ORDER CONTRACT (JOC) PROJECTS MONTHLY SUMMARY – OCTOBER 2019 OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE

5.02	OUTDOOR POWER EQUIPMENT, ATTACHMENTS, TOOLS, SUPPLIES, AND REPAIR SERVICES RUSSO HARDWARE INC. D/B/A RUSSO POWER EQUIPMENT OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE
6.00	PAYMENT OF LEGAL INVOICES
N/A	MINUTES FROM THE AUGUST 1, 2019 MEETING OF THE COMMITTEE ON FINANCE AND ADMINISTRATIVE SERVICES; MINUTES FROM THE AUGUST 1, 2019 REGULAR BOARD MEETING; MINUTES FROM THE AUGUST 13, 2019 AD HOC COMMITTEE ON PROCESS FOR NAMING DISTRICT FACILITIES

Resolutions

October 3, 2019 Regular Board Meeting

<u>BR#</u>	<u>RESOLUTION</u>
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1.01	RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE CHICAGO HOUSING AUTHORITY (CHA) TO PROVIDE THE DELIVERY OF EDUCATIONAL AND OTHER SERVICES TO CHA OFFICE OF INSTITUTIONAL ADVANCEMENT

PRELIMINARY PACKET

1.00

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**RESOLUTION
RENEWAL AND NON-RENEWAL OF NON-TENURED FACULTY
ACADEMIC YEAR APPOINTMENTS
OFFICE OF ACADEMIC AND STUDENT AFFAIRS
DISTRICT WIDE**

WHEREAS, the Board of Trustees is required to notify non-tenured faculty of their renewal or non-renewal at least 60 days before the end of the spring semester; and

WHEREAS, the Provost and Chief Academic Officer has reviewed the recommendations of the colleges for renewing or non-renewing faculty employed on academic year appointments that commenced January 7, 2019 and will end on December 14, 2019; and

WHEREAS, the following renewals effective for the January 6, 2020 semester and non-renewals effective December 14, 2019, have been recommended to the Provost and Chief Academic Officer.

NOW THEREFORE BE IT RESOLVED, that the following non-renewals effective December 14, 2019, renewals commencing January 6, 2020, and ending December 12, 2020 are hereby adopted:

<u>NAME</u>	<u>FIELD</u>	<u>RENEWAL/NON-RENEWAL</u>
<u>Harold Washington College</u>		
Ukaisha Al-Amin	English	2 nd yr. contract
Alisa Allkins	English	2 nd yr. contract
<u>Harry S. Truman College</u>		
Elion Seitllari	Automotive Technology	Tenure
Katie Ediger	Library	1-semester extension

Kennedy-King College

Eric Curry	English	2 nd yr. contract
Kerry Lockett	English	2 nd yr. contract
Jocelyn Turner	English	2 nd yr. contract
Amelia Zimet	Library	2 nd yr. contract

Malcolm X College

Erin DiCapo	Physical Therapy	Tenure
Anne Bendik	Nursing	2 nd yr. contract
Gabriel Espinosa Martinez	Chemistry	2 nd yr. contract
Sarah Meyer	English	2 nd yr. contract
Daniel Okhilua	Nursing	2 nd yr. contract
Ghulam Saadat	Biology	2 nd yr. contract
Joseph Suglia	English	2 nd yr. contract
Deborah Jahn	Nursing	1-semester extension

Richard J. Daley College

Anita Ramirez	Manufacturing	Tenure
Jeremy Basso	English	3 rd yr. contract
Clarence Ayers	Criminal Justice	2 nd yr. contract
Andrew Edwards	Manufacturing	2 nd yr. contract

1.01

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

RESOLUTION

AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE CHICAGO HOUSING AUTHORITY (CHA) TO PROVIDE THE DELIVERY OF EDUCATIONAL AND OTHER SERVICES TO CHA OFFICE OF INSTITUTIONAL ADVANCEMENT

WHEREAS, City Colleges of Chicago (CCC) and the Chicago Housing Authority (CHA) recognize the importance of working together to provide CHA, Housing Choice Voucher (HCV) and Property Rental Assistance Program (PRA) residents affordable, high-quality education that will lead to jobs that pay a sustainable income; and

WHEREAS, in furtherance of this recognition, the Board of Trustees of Community College District No. 508, seeks to enter into an Intergovernmental Agreement with the CHA to continue to provide for the delivery of educational services for those adults with lower literacy skills to increase their reading, math and communication skills while preparing for careers; and

WHEREAS, CCC will continue to provide the delivery of educational training and services for CHA, HCV and PRA families at a variety of educational levels, as well as provide support while residents are engaged in educational activities while preparing them for careers that will lead to jobs that pay a sustainable income; and

WHEREAS, CCC will continue to be an integral partner in CHA's summer youth program, Learn and Earn, in which CCC will provide CHA use of their facilities, such as classroom space at CCC campuses at no charge to CHA for the youth participants; and

WHEREAS, CCC and CHA will continue to collaborate on the existing initiatives and launch targeted marketing campaigns and enhanced outreach to promote the education opportunities and services available to all CHA residents.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of Community College District No. 508, Cook County and State of Illinois, hereby authorizes the Chair, upon final approval of the General Counsel of the legal form of such an agreement, to execute an Intergovernmental Agreement with the Chicago Housing Authority whereby City Colleges of Chicago will continue to provide the Chicago Housing Authority with the aforementioned educational and training programs and support services at a cost not to exceed \$1,200,000 payable to CCC for the period of July 1, 2019 through June 30, 2020. The CHA will also have access to available classroom space at City Colleges of Chicago campus facilities at no cost.

October 3, 2019- Office of Institutional Advancement

**CONTRACT NO. 12117
AMENDMENT NO. 2**

This Amendment No. 2 to the Intergovernmental Agreement (Contract No. 12117), originally dated August 1, 2017 (as amended the "Agreement" or "IGA"), by and between the **BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508** (commonly known as **THE CITY COLLEGES OF CHICAGO**), a body politic and corporate established pursuant to the provisions of the Illinois Public Community College Act, 110 ILCS 805/1-1, et. seq. (hereinafter referred to as "CCC") and **THE CHICAGO HOUSING AUTHORITY**, an Illinois municipal corporation organized and existing pursuant to 310 ILCS 10/1 et seq. of the Illinois Compiled Statutes (hereinafter referred to as "CHA"), is entered into and effective as of the 28th day of June 2019.

RECITALS

WHEREAS, the CHA is engaged in the development and operation of safe, decent and sanitary housing throughout the City of Chicago for low income families in accordance with the United States Housing Act of 1937, 42 U.S.C. §1437 et seq., regulations promulgated by the United States Department of Housing and Urban Development ("HUD"), and the Illinois Housing Authorities Act, 310 ILCS 10/1 et seq., as amended, and other applicable laws, regulations and ordinances;

WHEREAS, CCC is a system of seven separately accredited colleges, located in various parts of the City of Chicago, engaged in providing affordable high-quality educational services to City of Chicago residents;

WHEREAS, the CHA and the CCC entered into the Agreement for the CCC to provide educational and training programs and support services (collectively, the "Services"), directly to CHA's Eligible Residents who are referred to it, for a base term of August 1, 2017 through June 30, 2018, on a cost-reimbursement basis for compensation in an amount not-to-exceed One Million Two Hundred Thousand and 00/100 Dollars (\$1,200,000.00), with four (4) one-year options to extend the Agreement reserved to the CHA, with CCC's consent, at the same not-to-exceed amount;

WHEREAS, on or about June 29, 2018, the CHA and CCC entered into Amendment No. 1 to the Agreement, in which the parties exercised the first (of four) one-year option terms and extended the Agreement for the period of July 1, 2018 through June 30, 2019. This Amendment No. 1 further provided for an increase to the compensation terms in the amount of \$1,200,000.00, resulting in a revised aggregate not-to-exceed compensation amount \$2,400,000.00;

WHEREAS, pursuant to Section 5 of the Agreement, the CHA and CCC now desire to execute this Amendment No. 2, and exercise the CHA's second (of four), one-year options to extend the Agreement for the period of July 1, 2019 through June 30, 2020; and

WHEREAS, the CCC is ready willing and able to continue providing the Services under the terms and conditions as amended herein.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Recitals. The Recitals set forth above are incorporated by reference as if fully set forth herein.
2. Section 3 – Services to be Performed; Statement of Work. The Services to be performed by the Contractor during the extended term are amended and more fully described in the Statement of Work, as set forth in Exhibit I-2019, which is attached hereto and incorporated by reference herein.
3. Section 4 – Term of Agreement. The Term of the Agreement is hereby extended for a term of one (1) year, effective from July 1, 2019, through June 30, 2020, pursuant to this Amendment No. 2.
4. Section 6 – Compensation is amended as follows:

During the term of this Amendment No. 2, the Project Operating Budget shall be revised and supplemented as set forth in the attached Exhibit III- -2019, Project Operating Budget, which is incorporated by reference as if fully and originally set forth herein. In consideration of the CCC's continued performance of Services and related activities to be performed during the term of the Agreement (as amended by this Amendment No. 2), the total not-to-exceed compensation under the Agreement shall be increased by the amount not-to-exceed One Million Two Hundred Thousand and 00/100 Dollars (\$1,200,000.00), resulting in the revised not-to-exceed compensation amount of Three Million Six Hundred Thousand and 00/100 Dollars (\$3,600,000.00).

CCC agrees not to perform, and waives any and all claims of payment for work, costs or expenses which would result in billings in excess of this amount, and in no event shall the CHA be responsible to reimburse CCC for any work, costs or expenses incurred in the performance of the Services other than or beyond those specific line item costs or expenses set forth in the Project Operating Budget without a prior written amendment to this Agreement authorizing said additional work, costs or expenses.

5. The following Exhibits and/or Attachments are either new to the Agreement, or have been amended or re-stated and are incorporated by reference herein, and supersede any of their respective prior versions previously set forth in the Agreement:

- Exhibit I-2019 (amended);
 - Attachment B.
- Exhibit II-2019 (no change); and
- Exhibit III-2019 (amended);

All other Exhibits and Attachments of the Agreement remain unchanged and in full force and effect. The Agreement is hereby modified in all other respects to give effect to the

foregoing modifications and, as so modified, shall remain in full force and effect and shall continue to constitute the valid and binding obligations of the parties hereto. Except as modified hereby, the Agreement is hereby ratified, confirmed and approved.

6. This Amendment No. 2 has been executed, delivered and accepted and shall be deemed to have been made under and shall be governed by and construed in accordance with laws of the State of Illinois.

IN WITNESS WHEREOF, the CHA and CCC have caused this Amendment No. 2 to the Agreement to be executed and become effective as of June 28, 2019.

**BOARD OF TRUSTEES OF COMMUNITY
COLLEGE DISTRICT NO. 508**

By: _____
Walter E. Massey, Chair

CHICAGO HOUSING AUTHORITY

By: _____
Dionna Brookens
Chief Procurement Officer
Dept. of Procurement and Contracts

Approved as to Form and Legality
Chicago Housing Authority
Office of the General Counsel

By: _____
Cheryl J. Colston
Chief Legal Officer

EXHIBIT I-2019

STATEMENT OF WORK

The target population includes leaseholders or individuals who are a part of a leaseholder's family living in a CHA public family housing unit or, mixed financed or, a rehabilitated family development or, scattered sites or, a senior designated unit or, private market tenants utilizing a CHA Housing Choice Voucher ("HCV"), including those living in units supported by project-based vouchers through CHA's Property Rental Assistance Program (hereinafter collectively referred to as "Residents"). City Colleges of Chicago ("CCC") shall provide educational guidance and counseling, training and support services (hereinafter collectively referred to as "Services") to CHA Residents enrolled in City Colleges network courses ("Participants"). This Agreement allows CHA Participants to receive Services from CCC at low or no cost through the program called the Partners in Education Program ("Partners in Education").

1. CCC Programming

- a. CCC shall provide a comprehensive educational program catalog that, in addition to regular college coursework, includes specialized classes and certification programs to prepare students for entry-level employment in growing or sustaining industries.
- b. CCC shall provide assessment, including testing (e.g., COMPASS) and advise Participants about all available services at CCC, and provide information on integrated literacy and workforce skills programs (e.g., contextualized literacy, industry specific skills, etc.), technical skills training and degree and certificate programs.
- c. CCC shall work with CHA to develop its Residents in preparation for employment and continuing education opportunities, to become Participants completing their program of study. Participants are to be enrolled in college credit programs with pathways to degree completion with the support of career coaching activities, employment assistance, and college transition supportive services.
- d. CCC shall, whenever possible, enroll academically eligible Chicago Public School high school student Residents in a dual enrollment program so they may earn college credit prior to completing high school.

2. Marketing and Recruitment

- a. CHA and its contracted case management providers (e.g., FamilyWorks) shall facilitate outreach to eligible Residents and make referrals to CCC information sessions.
- b. CCC shall provide a recommended schedule for targeted marketing campaigns and

coordinate with CHA when communicating to the targeted audience through print, digital and in-person promotions. Marketing materials should be distributed in a timely manner to reach the audience with adequate time to attend information sessions and register prior to enrollment deadlines. Marketing material content may include, but is not limited to, career related initiatives, summer course enrollment (e.g., those attending a 4-year school who can transfer summer credits from CCC to their lead institution), dual-enrollment, etc.

- c. CCC shall coordinate with CHA to provide staff for in-person promotions at annual meetings and events hosted by CHA or its partners, including, but not limited to, Take Flight, Operation Warm, Central Advisory Council Tenant Services meetings, Ombudsman meetings and Local Advisory Council meetings as requested.
- d. CCC shall conduct information sessions for prospective students. Information sessions shall provide an overview of the requirements and expectations to receive financial assistance through this Agreement. Sessions shall be held at each of the City College locations throughout the year. A finalized schedule shall be sent to CHA by December of each year with the information session dates and locations for the following calendar year. Modifications may be made based on attendance at a specific campus, but only with advance approval from CHA.
- e. For those who need additional assistance with literacy services or an accommodation to access Services, CCC shall incorporate information on special services during these sessions and shall refer Participants, when appropriate, to courses and services to strengthen skill levels and provide support for successful program completion.
- f. CCC shall identify Residents in need of their High School Equivalency Diploma (“GED”) through information sessions and referrals. CCC shall provide resources for and assist participants in earning their GED at CCC campuses. Resident progress on obtaining GED services shall be reported to CHA and discussed at meetings.

3. Requirements & Restrictions

- a. **Financial Aid.** Prior to enrolling in a financial aid eligible program, all Residents must complete the appropriate financial aid applications (e.g., Free Application for Federal Student Aid). Subject to the funding limitations of this Agreement as set forth in this Agreement and as further set forth in paragraph 3(b) of this Agreement, CHA will cover any remaining balance that is not covered by scholarship or grant funding. If a student is ineligible for financial aid (e.g., due to default on student loans, or has already obtained a bachelor’s degree, or Satisfactory Academic Progress (“SAP”) hold enforcement), they are also ineligible for funding through this Agreement, but may submit an appeal to CHA through the appeals process, which is attached hereto as Attachment B and incorporated by reference herein.

Participants enrolling in any program that is eligible for Workforce Innovation and Opportunity Act (“WIOA”) funding through CCC must first apply for WIOA funding. The amount received from WIOA will be applied to the total program cost first and CHA will pay for any remaining balance, including books and/or supplies required for the program.

- b. **Annual Individual Tuition Cap.** The maximum amount of assistance a Participant may receive in any given school year through this Agreement is \$6,000 (after financial aid is applied), inclusive of tuition, book vouchers and support (e.g., uniforms, required equipment). Exceptions, without appeal, include certification programs in excess of this dollar value that have been approved by CHA. CHA and CCC will maintain a list of such approved programs. Any Participant seeking support that exceeds the maximum amount of assistance for a program not on the approved list, or if a combination of courses will exceed this dollar value, must appeal to CHA through the approved appeals process.

- c. **Enrollment Restrictions & Re-Enrolling.** Participants who have previously completed a program with financial assistance from CHA may enroll in a subsequent program if CCC staff determines the new enrollment constitutes a logical career path.

Any Participant that has previously enrolled with CHA financial assistance, but did not complete their program of study or did not pass, regardless of funding, is ineligible for funding through this Agreement, but may appeal to CHA for additional funding through the appeals process.

- d. **Certification Testing.** Any Participant who fails an initial attempt to pass a certification exam covered by this Agreement may retake the exam one (1) time with CHA funding. Any additional attempts to complete certification exams may not be paid using the Project Operating Budget (Exhibit III-2019) for this Agreement.
- e. **Past Debt & Reimbursement.** Participants shall not receive reimbursement for courses or materials previously paid for outside of this Agreement, nor shall any Participant receive financial assistance from CHA for past debt owed to CCC incurred outside of the parameters of this Agreement. For current CCC students learning about the Partners in Education program mid-semester or after courses have started, CHA funds cannot be applied to the current semester, but only to the next semester following their information session attendance and meeting eligibility requirements.
- f. **Appeal Process.** CCC personnel shall assist students denied financial assistance through this Agreement by filing an appeal to CHA. CCC personnel shall consult with the student’s assigned CHA service provider case manager, if applicable, to complete the appeal process. CCC personnel shall use CHA approved appeal forms, and all new appeals shall be submitted on an as-needed basis to CHA utilizing the approved tracking log. All appeals must include a statement from the student including the following information:

- i. Reason for request;
- ii. Summary of past secondary education enrollments;
- iii. Current enrollment interest;
- iv. Date of Information Session attendance;
- v. A detailed plan of how the financial assistance and program will support the individual's career goals;
- vi. Other steps the student has taken to meet the requirements of the Agreement (e.g., payment plan for defaulted loans, additional supports obtained to be successful in a program); and
- vii. Proof of hold or inability to receive financial aid.

4. Staff Roles & Responsibilities

CCC shall implement a staffing pattern in accordance with the approved Project Operating Budget (Exhibit III-2019). The staffing pattern implemented shall include an additional full-time employee to supplement the staffing pattern reflected in the approved Project Operating Budget. Payment of salary and fringe benefits of the additional employee shall be the responsibility of CCC. CCC shall ensure project employee responsibilities include, but are not limited to, the following:

- a. Conduct information sessions on a weekly basis for prospective Participants;
- b. Facilitate the enrollment process for prospective Participants, including navigating the financial aid, testing and registration processes;
- c. Consult with Participants on recommended career paths or program choices including career pathways and all CCC programs;
- d. Support reporting and data management across both CHA and CCC systems as directed by the CHA Program Manager.;
- e. Assist Participants and Residents in completing appeals to CHA for special requests and coordinate submission of appeals to CHA; and
- f. Complete follow-ups with Participants and interested Residents attending information sessions. Follow up shall include, but not be limited to:
 - i. Ensuring that each Participant has a Guided Pathway to Success ("GPS") educational plan, which describes a "start-to-finish" course sequence for program completion.
 - ii. Conducting at least one (1) follow-up phone call within one (1) month to Residents and Participants who drop from a program or never begin their program. For programs that do not have minimum enrollment, CCC shall maintain a list of Residents interested in enrolling in the program and inform them of the next start program start date.
 - iii. Continual monitoring of attendance, including follow-up throughout the duration of a Participant's enrollment in Services, including the first week of class, end of

the first month, mid-term, at the end of each course, and follow-up for those who miss multiple classes based on CCC's attendance tracking procedures.

5. Reporting & Data Management

- a. CCC shall regularly notify CHA of program participation and information session attendance.
- b. CCC shall submit a monthly report of special initiatives, including new Participants, program utilization and tracking of placements in employment opportunities.
- c. CCC shall utilize CHA's approved Client Management Tracking System. CCC shall record information including, but not limited to, information session attendance, basic skills assessment results, financial aid application, program of study, enrollment status, and outreach and follow-up. CCC is prohibited from altering the database or function in anyway.
- d. CCC shall maintain files for each Participant. CCC shall ensure files are maintained in a uniform fashion and include information about enrollment, financial aid, academic progress and documented follow-up/outreach. Files shall be located in a secured environment that ensures confidentiality of information.
- e. CCC shall participate in file and data monitoring reviews, as determined by CHA, to verify the data reported in the designated database and via the appeal process.

6. Coordination & Collaboration

- a. CCC shall meet with CHA staff as necessary to assess programmatic needs and adjustment to programs, including available funding and modifications to enrollment, to better meet the needs of CHA Residents receiving housing subsidies.
- b. CCC shall analyze aggregate level student academic progress, demographics, program costs, etc. (see Exhibit II-2019) within 45 days of the end of each semester.
- c. CCC shall consult with CHA as necessary and inform CHA of the re-engineering and structural changes occurring at CCC as it may relate to CHA and/or Residents receiving a housing subsidy from CHA enrolled or enrolling in programs at CCC.
- d. CCC shall collaborate with FamilyWorks and other CHA contracted providers and partner organizations to ensure that Participants are receiving the necessary services to support them through their educational experience at CCC. Collaborations with CHA's service providers and other entities are required to adhere to all rules and regulations and best practices regarding confidentiality.
- e. CCC shall collaborate with CHA and other scholarship granting entities, to

maximize available tuition and support assistance for Residents enrolling in eligible programs.

- f. CCC staff shall be familiar with other CHA partnerships and available services (e.g., FamilyWorks, Chicago Department of Family and Support Services, etc.).
- g. CCC may authorize CHA to use CCC facilities, at mutually agreed upon dates/time, at no cost to CHA for CHA events, meetings and forums. Specifically, CCC shall authorize the use of CCC facilities as no cost to CHA for the summer youth education program, Learn and Earn, including, but not limited to the following:
 - i. Space shall be made available for approximately 700 participants at various CCC campuses for approximately seven (7) weeks during the summer.
 - ii. In addition to authorizing the use of lunchroom facilities at approximately six (6) CCC campuses to serve breakfast and lunch, and facilitate end of day activities, CCC shall provide space for up to two (2) partner agency staff at each campus, including access to a photocopier and basic office supplies or space for staff to house such equipment.
 - iii. CCC shall allow Learn and Earn student access to the onsite computer labs at each participating Learn and Earn campus for a minimum of two (2) hours per day Monday - Thursday during the Program.
- h. CHA will reimburse CCC for costs associated with staff hired to supervise Learn and Earn sites in accordance with the established budget for this agreement.

ATTACHMENT B

Credit Appeal for the Partners in Education Program

Chicago Housing Authority & City Colleges of Chicago Partners in Education Program

You are being asked to complete a Credit Appeal with the Partners in Education program as financial aid is no longer available to you. Students will need to provide additional documentation explaining the circumstances as to 'Why financial aid is no longer available to you?' and 'What you seek to achieve with a credential from CCC?' Appeal requests are reviewed on a case-by-case basis and awarded as funds are available; students will receive a determination email within two weeks of submission.

Please forward your **CREDIT APPEAL LETTER** and **PROOF OF FINANCIAL AID DENIAL** to Cassie Brooks, Education Specialist at the Chicago Housing Authority cbrooks@thecha.org.

Your **CREDIT APPEAL LETTER** must include the following:

1. Your name
2. Your City Colleges of Chicago I.D. number
3. Your Chicago Housing Authority resident I.D. number
4. Your contact information – both phone number and email address
5. Why financial aid is not available (SAP HOLD, defaulted student loan, degree obtained, etc.) *Please provide supporting documentation from College, Lender, etc.*
6. List ALL credit courses requiring financial assistance with the number of credits per course

Example below:

Four Courses remain to be awarded my Associates Degree in General Studies, including:

- *Math 102 - 4 credit hours*
- *English 201 - 3 credit hours*
- *Speech 101 - 3 credit hours*
- *History 201 - 3 credit hours*

7. Will completing these classes result in you graduating from City Colleges of Chicago with an Associate's degree? Or a Certificate? If so, please provide details on the program and credential.
8. Do you already have a degree or credential from CCC or another institution? If so, please detail the level of education you have already achieved (certificate, associates, bachelors or masters)?

Please note, the Partners in Education program is to support CHA Residents to receive their first credential. If you already have an Associate's, Bachelor's or Advanced Degree, you will only be eligible for very limited assistance. Provide detailed information as to why you seek a new credential.

9. Future outlook/ goal for the next 3 years based on completion of these courses (ex. Where you see yourself employment related to completion of these classes?)

Please send a **CREDIT APPEAL LETTER** along with **PROOF OF FINANCIAL AID DENIAL** (may include a screenshot of SAP hold, email from Financial Aid showing denial, or proof of previous degree) to:

Cassie Brooks, Chicago Housing Authority:

Email: cbrooks@thecha.org

Phone: 312.786.3222

PRELIMINARY PACKET

EXHIBIT II-2019

PERFORMANCE GOALS AND METRICS

Metric Description	Goal
Number of Information Sessions Executed	40

Key Performance Indicator (Data Analysis Element)	Goal
Number of Participants Receiving CHA Financial Aid	Tracking Only
Number of CCC Participants	Tracking Only
Average Net Cost of College for Low Income Students	Tracking Only
Number of Male and Female Participants	Tracking Only
Number of Minority Participants	Tracking Only
Average Participant Savings Per Course	Tracking Only
Number of Information Session Attendees	Tracking Only
Number of Participants that Complete a Program	Tracking Only
Number of Participants that Transfer to a Four-Year Education Institution After Completing a CCC Degree Program	Tracking Only
Participant Retention Rate	Tracking Only
Average Cost Per Participant Enrollment (Including Program Supports)	Tracking Only

EXHIBIT III-2019**PROJECT OPERATING BUDGET**

Category	Description	Amount
Personnel	Project Coordinator (1 FTE), Project Coordinator (1 FTE), Staff Assistant (1FTE)	\$ 166,000.00
Fringe Benefits	Fringe Benefits for 3 FTEs	\$ 53,120.00
Learn and Earn Program Monitors	Salary for Learn and Earn Site Monitors	\$ 20,000.00
Student Tuition	Student tuition for both credit and professional development courses (PPD)	\$ 687,000.00
Student Support Services	Support services covering approved text books, supplies, materials, uniforms, testing/examination fees.	\$ 267,580.00
Marketing Materials	Posters, flyers, folders	\$ 3,000.00
Program Supplies	Supplies to support recognition events for students	\$ 2,500.00
Office Supplies	Office Supplies	\$ 800.00
Total		\$ 1,200,000.00

Personnel

October 3, 2019 Regular Board Meeting

<u>BR#</u>	<u>BOARD REPORT NAME</u>
2.00	PERSONNEL REPORT GENERAL/FUNDED <ol style="list-style-type: none">1. New/Re-Hires2. Promotions, Title/Salary Changes3. Separations/Retirements

PRELIMINARY PACKET

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS
PERSONNEL REPORT

THE CHANCELLOR RECOMMENDS that the Board of Trustees approve:

NO.	EMPLOYEE NAME	POSITION TITLE	RATE	LOCATION	DEPARTMENT	FUNDING SOURCE	STATUS
New/Re-Hires - 30							
1	Garcia, Margarita	College Clerical Assistant II	\$36,961.12	DA	Registrar	Operating	Rehire
2	Mallek, Michael	Engineer	\$44.97/HR	DA	Plant Maintenance	Operating	New Hire
3	Torres, David	Assistant Director of Athletics	\$50,000.00	DA	Athletics	Operating	New Hire
4	Anderson, Nicole	Grants Associate	\$55,000.00	DO	Institutional Advancement	Operating	New Hire
5	Baldoza, Veramie	Sign Language Interpreter	\$64,000.00	DO	Wellness Center	Operating	New Hire
6	Blair, Nathan	Manager Specialized Student Services	\$75,000.00	DO	Wellness Center	Operating	Rehire
7	Maldonado, Nathaniel	Call Center Representative	\$37,700.90	DO	Enrollment Management	Operating	Rehire
8	Mehra, Amrit	Executive Director - Strategic Partnerships	\$140,000.00	DO	Strategic Partnerships	Operating	New Hire
9	Richardson, Courtney	Call Center Representative	\$37,700.90	DO	Enrollment Management	Operating	Rehire
10	Zeigler, Cheryl	Call Center Representative	\$37,700.90	DO	Enrollment Management	Operating	New Hire
11	Sanchez, Monica	Project Coordinator - Goldman Sachs	\$56,547.00	HW	Business Initiatives	Grant	New Hire
12	Caston, Eli	Engineer Trainee	\$13.50/HR	KK	Plant Maintenance	Operating	Rehire
13	Gonzalez, Joey	Engineer	\$44.97/HR	KK	Plant Maintenance	Operating	New Hire
14	Jones, Synobia	College Secretary	\$42,315.41	KK	Dean of Instruction	Operating	Rehire
15	Khan, Akeem	Janitor Supervisor	\$21.17/HR	KK	Janitorial Services	Operating	New Hire
16	Parker, Sherese	Director, Athletics	\$73,000.00	KK	Athletics	Operating	New Hire
17	Wang, Xin	Grants - Budget Analyst	\$62,243.00	KK	Business Office	Operating	New Hire
18	Moss, Kimberly	Assistant Business Manager	\$65,000.00	MX	Business Office	Operating	New Hire
19	Blackmon, Renata	Clinical Coordinator	\$74,698.00	MX	School of Nursing	Operating	New Hire
20	Mitchell, Kylan	Engineer	\$44.97/HR	MX	Plant Maintenance	Operating	New Hire
21	Parker, Lavatrice	Director, Medical Programs	\$80,000.00	MX	Health Science	Operating	New Hire
22	Santiago, Leeana	Nursing Education Specialist	\$74,698.00	MX	School of Nursing	Operating	New Hire
23	Townsend, Tamara	Librarian - Full Time Tenure Track	\$60,000.00	MX	Library	Operating	New Hire
24	Young, Ta-Tanisha	Assistant Director, Research and Planning	\$73,000.00	OH	Office of the President	Operating	New Hire
25	Kertayuda, Sagung Chika	Teacher-Child Development	\$58,243.41	TR	Child Development Center	Grant	New Hire
26	Collins, La Tia	Manager – Chicago Early Learning Workforce Scholarship	\$75,000.00	TR	Office of the President	Grant	New Hire
27	Laguna, Grace	College Personnel Assistant II	\$45,276.25	TR	Human Resources	Operating	New Hire
28	McKinily, Leslie	Executive Director – Chicago Early Learning Workforce Scholarship	\$130,000.00	TR	Office of the President	Grant	New Hire

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS
PERSONNEL REPORT

NO.	EMPLOYEE NAME	POSITION TITLE	RATE	LOCATION	DEPARTMENT	FUNDING SOURCE	STATUS
29	Mulholland, Larissa	Manager – Chicago Early Learning Workforce Scholarship	\$75,000.00	TR	Office of the President	Grant	New Hire
30	Enriquez, Tanyapat	Enrollment Services Representative	\$36,961.12	WR	Records	Operating	Rehire
Promotions, Title/Salary Changes - 55							
1	Contreras, Nancy	Assistant Teacher, Child Development	\$48,701.82	DA	Student Services	Operating	Title/Salary Change
2	Gist, Raeann	Senior Coordinator - Early College Program	\$71,614.17	DA	Dean of Instruction	Operating	Title/Salary Change
3	Marlowe, Kendra	Director, Athletics	\$73,000.00	DA	Athletics	Operating	Salary Change
4	Brakie, Daniel	College Building Services Clerk	\$36,267.78	DO	Administrative Services	Operating	Salary Change
5	Cosic, Katherine	Associate General Counsel II	\$122,400.00	DO	General Counsel Office	Operating	Salary Change
6	Crawley, Michelle	Paralegal	\$69,400.00	DO	General Counsel Office	Operating	Salary Change
7	Geng, Minghai	Associate Director, Financial Planning and Budget	\$82,000.00	DO	Financial Planning and Budget	Operating	Salary Change
8	Hardaway, Marcus	Associate Director, Financial Planning and Budget	\$82,000.00	DO	Financial Planning and Budget	Operating	Promotion
9	Harper, Valerie	Associate General Counsel II	\$127,500.00	DO	General Counsel Office	Operating	Salary Change
10	Littleton, Atonio	Associate General Counsel II	\$127,500.00	DO	General Counsel Office	Operating	Salary Change
11	Melson, Donna	Executive Director, Health and Benefits	\$117,000.00	DO	Human Resources	Operating	Salary Change
12	Passarelli, Ralph	Director, Risk Management	\$127,500.00	DO	Risk Management	Operating	Salary Change
13	Rios, Edgar	Manager, Recruitment and Staffing	\$90,000.00	DO	Human Resources	Operating	Promotion
14	Salinas-Beltran, Maria	Office Administrator - Legal	\$69,400.00	DO	General Counsel Office	Operating	Salary Change
15	Sitko, Robert	Senior Research Associate	\$71,000.00	DO	Decision Support	Operating	Promotion
16	Toussaint, Chandra	Associate General Counsel II	\$122,400.00	DO	General Counsel Office	Operating	Salary Change
17	Velazquez, Edna	Payroll Analyst	\$62,000.00	DO	Human Resources	Operating	Promotion
18	Yates, Anola	Manager, Talent Management	\$100,000.00	DO	Human Resources	Operating	Promotion
19	Blair, Wendell	Dean, Student Services	\$102,937.13	HW	Dean of Student Services	Operating	Salary Change
20	Cuevas, Patricia	Associate Dean, Student Services	\$84,381.13	HW	Dean of Student Services	Operating	Salary Change
21	Girten, Tonja	Workforce Partnership Coordinator	\$52,000.00	HW	Dean of Careers	Operating	Promotion
22	Leon, Andrea Trejo	College Lab Assistant	\$39,544.10	HW	Biology	Operating	Promotion
23	Tsang, Amelia	Executive Office Manager	\$57,000.00	HW	Office Of The President	Operating	Salary Change
24	Beachey, Gregory	Interim Executive Dean	\$118,000.00	KK	Washburne Culinary Institute	Operating	Promotion
25	Earwin, Tanisha	Senior Coordinator - Early College Program	\$60,000.00	KK	Dean of Instruction	Operating	Title/Salary Change
26	Alvarez, Kotricth	Assistant Chief Engineer	\$50.09/HR	MX	Plant Maintenance	Operating	Promotion
27	Baker, Seth	Human Resources Business Partner	\$86,000.00	MX	Human Resources	Operating	Salary Change

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS
PERSONNEL REPORT

NO.	EMPLOYEE NAME	POSITION TITLE	RATE	LOCATION	DEPARTMENT	FUNDING SOURCE	STATUS
28	Barrera, Rosalinda	College Library Assistant II	\$48,046.77	MX	Library	Operating	Promotion
29	Chaidez, Juan	Janitor - Projects	\$20.22/HR	MX	Janitorial Services	Operating	Promotion
30	Hall, Brian	Associate Dean, Student Services	\$85,000.00	MX	Student Services	Operating	Promotion
31	Holloway, Jessica	Director, Auxiliary Services	\$82,000.00	MX	Facilities Management	Operating	Salary Change
32	Gallegos, Tatiana	Coordinator – Grant Program	\$56,200.00	MX	Dean of Instruction	Grant	Promotion
33	Gause, Charolette	Janitor	\$16.70/HR	MX	Janitorial Services	Operating	Promotion
34	Lewis, Tiffany	Coordinator, Disability Support Services	\$52,530.00	MX	Disability Access Center	Operating	Promotion
35	Mejicanos, Mary	College Receptionist II	\$44,904.57	MX	Office of the Vice President	Operating	Promotion
36	Meyers, Harry	Director, Medical Programs	\$112,000.00	MX	Paramedic	Operating	Salary Change
37	Rademaker, Margaret	Director, Academic Support Services	\$67,500.00	MX	Academic Support	Operating	Salary Change
38	Scott-Brand, Tammy	Interim Dean of Nursing	\$130,000.00	MX	School of Nursing	Operating	Promotion
39	Sotelo, Maria	Enrollment Services Representative	\$32,839.00	MX	Recruiting and Admissions	Operating	Promotion
40	Thomas, Paul	Adult Education Manager	\$54,000.00	MX	Adult Education	Operating	Promotion
41	Wagner, Latisha	College Bursar Assistant I	\$39,544.90	MX	Business Office	Operating	Promotion
42	Frowner, Tynia	Admissions Specialist/Advisor	\$44,815.00	OH	Recruiting and Admissions	Operating	Promotion
43	Gardner, Richard	AHS-Project Science Teacher	\$58,243.00	OH	Olive-Harvey Middle College	Operating	Promotion
44	O'Connor, Timothy	Engineer – Assistant Chief	\$50.09/HR	OH	Plant Maintenance	Operating	Promotion
45	Thrash, Holly	Senior Coordinator - Early College Program	\$65,932.86	OH	Recruiting and Admissions	Operating	Title/Salary Change
46	Littles, Erika	Senior Coordinator - Early College Program	\$60,000.00	TR	Dean of Instruction	Operating	Title/Salary Change
47	Miller, Dominique	Storekeeper	\$39,544.90	TR	Central Stores	Operating	Promotion
48	Perez, Emilsa	Assistant Registrar	\$55,000.00	TR	Registrar	Operating	Salary Change
49	Roltsch, Kathleen	AHS-Project Science Teacher	\$64,067.75	TR	Drop Out Retrieval	Operating	Promotion
50	Sheppard, Margaret	AHS-Project Science Teacher	\$58,243.41	TR	Drop Out Retrieval	Operating	Promotion
51	Glanton, Julian	Janitor - Group Leader	\$20.55/HR	WR	Janitorial Services	Operating	Promotion
52	Hernandez, Jose	Janitor - Group Leader	\$20.55/HR	WR	Janitorial Services	Operating	Promotion
53	Rawls, Veronica	Janitor - Group Leader	\$20.55/HR	WR	Janitorial Services	Operating	Promotion
54	Simeonovska, Mila	Senior Coordinator - Early College Program	\$66,430.18	WR	Vice President	Operating	Title/Salary Change
55	Valentin, Norberto	Interim Director, Financial Aid	\$69,500.00	WR	Financial Aid	Operating	Promotion
Separations/Retirements - 34							
1	Ali, Aisha	College Advisor	\$60,687.94	DA	Dean of Instruction	Operating	Resignation

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS
PERSONNEL REPORT

NO.	EMPLOYEE NAME	POSITION TITLE	RATE	LOCATION	DEPARTMENT	FUNDING SOURCE	STATUS
2	Ardies-Morales, Shawnee	Assistant Director, Athletics and Aquatics	\$50,000.00	DA	Athletics	Operating	Resignation
3	Armstrong, Tonia	Call Center Representative	\$37,700.70	DO	Enrollment Management	Operating	Resignation
4	Bulut, Aysel	Janitor	\$19.60/HR	WR	Janitorial Services	Operating	Resignation
5	Caballero, Deanna	College Bursar Assistant III	\$60,556.27	WR	Business Office	Operating	Retirement
6	Callahan, James	AHS - Project Science Teacher	\$63,002.00	TR	Drop Out Retrieval	Operating	Resignation
7	Chavez, Celia	Director, Academic Support Services	\$67,500.00	HW	Academic Support	Operating	Resignation
8	Debush, Christine	Adult Education Manager	\$55,350.00	OH	Adult Education	Operating	Resignation
9	Estrada, Alfredo	District Director, Student Transfer Systems	\$71,720.92	DO	Institutional Effectiveness	Operating	Resignation
10	Gao, Caixia	Fulltime Faculty - 30 Hours	\$63,860.00	WR	Physical Sciences	Operating	Resignation
11	Guernica, Ariel Angela	Director, Student Activities	\$78,877.92	HW	Dean of Student Services	Operating	Resignation
12	Harris, Shevontae	Teacher - Child Development	\$59,740.00	MX	Child Development Center	Operating	Resignation
13	Harrison, Tammy	Associate Dean, Student Financial Services	\$88,000.00	WR	Financial Aid	Operating	Resignation
14	Hogan, Sean	District Director - Student Financials	\$90,000.00	DO	Student Financial Services	Operating	Resignation
15	Johnson, Jacquelyn	Fulltime Faculty - 30 Hours	\$93,132.89	OH	African American Studies	Operating	Resignation
16	Lopez, Ignacio	President	\$185,000.00	HW	Office of the President	Operating	Resignation
17	Mackey, Lynn	Associate Dean - Instruction	\$86,000.00	HW	Dean of Instruction	Operating	Resignation
18	Marshall, Kenneth	Janitor - Projects	\$20.22/HR	DA	Janitorial Services	Operating	Resignation
19	McDougal, Anne	College Administrative Assistant I	\$62,980.24	KK	Washburne Culinary Institute	Operating	Retirement
20	Melendez, Esau	Editor	\$56,784.00	DO	Marketing and Communications	Operating	Separation
21	Ochoa, Guadalupe	College Clerical Assistant II	\$44,525.71	DA	Registrar	Operating	Resignation
22	Paul, Rohit	Deputy Chief Talent Officer	\$125,000.00	DO	Human Resources	Operating	Resignation
23	Pellenz, David	Editor	\$56,784.00	DO	Marketing and Communications	Operating	Separation
24	Rarick, Helen	Fulltime Faculty - 30 Hours	\$88,847.60	WR	Biology	Operating	Retirement
25	Rice, James	Dean of Nursing	\$130,000.00	MX	School of Nursing	Operating	Resignation
26	Ritter, Maggie	Sign Language Interpreter	\$59,740.00	DO	Wellness Center	Operating	Resignation
27	Rivera, Erasmo	TV Videographer/Lighting Technician	\$63,211.00	DO	Marketing and Communications	Operating	Retirement
28	Rogers, Collette	College Advisor	\$79,870.63	DA	Advising and Transition	Operating	Resignation
29	Roman, Melanie	Testing Specialist	\$34,489.00	MX	Testing Center	Operating	Resignation
30	Sanchez, Erica	College Library Assistant II	\$36,961.12	WR	Library	Operating	Resignation
31	Serafin, Joseph	Associate Director, Student Financials	\$68,000.00	DO	Student Financial Services	Operating	Resignation
32	Shafkowitz, Marshall	Executive Dean, Washburne	\$120,950.00	KK	Washburne Culinary Institute	Operating	Resignation
33	Subramani, Vinita	Director, Disability Access Center	\$90,035.97	WR	Disability Access Center	Operating	Resignation

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS
PERSONNEL REPORT

NO.	EMPLOYEE NAME	POSITION TITLE	RATE	LOCATION	DEPARTMENT	FUNDING SOURCE	STATUS
34	Valerugo, Amanda	College Receptionist II	\$44,904.57	WR	Wellness Center	Operating	Separation

PRELIMINARY PACKET

Resource Development

October 3, 2019 Regular Board Meeting

<u>BR#</u>	<u>BOARD REPORT NAME</u>
3.00	RESOURCE DEVELOPMENT

PRELIMINARY PACKET

3.00

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

RESOURCE DEVELOPMENT

THE CHANCELLOR

REPORTS that the following proposals, contracts, and other special funding instruments are under development or have been submitted by staff at this time.

**Section I. Grant Proposals Funded and Received
(TOTAL VALUE \$9,687,780)**

Grant Name	Funder	Amount	Entity Received	Performance Period
State Performance	Illinois Community College Board	\$1,673,000	CCC	7/01/2019-6/30/2020
Dropout Retrieval (SBB & Non SBB)	Youth Connection Charter School	\$1,629,995	CCC	7/01/2019-6/30/2020
Federal Basic	Illinois Community College Board	\$1,803,295	CCC	7/01/2019-6/30/2020
Perkins, V Strengthening Career and Technical Education	Illinois Community College Board	\$2,180,675	CCC	7/01/2019-6/30/2020
State Basic	Illinois Community College Board	\$2,400,815	CCC	7/01/2019-6/30/2020

**Section II. New Grant Proposals Submitted
(TOTAL VALUE \$9,184,471)**

Grant Name	Funder	Amount	Performance Period
Transition Bilingual Education Supplemental Grant and TITLE III	Youth Connection Charter School	\$3,848	7/1/2019 – 6/30/2020
College/District	Accountability	Pd #	Entity Applied
Truman Middle College	Joi Coleman, Director of Compliance	1910031	CCC
Alignment			
Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.			

Summary

The Transition Bilingual Education (TBE) Supplemental Grant is a continuation grant, awarded by the Office of Language and Cultural Education through Youth Connection Charter School. This grant provides EL students with quality instruction, and empower students to rise above barriers to success. Up to 20 students will be impacted with funds used to purchase laptops for EL students' use, instructional materials, professional development, and student activities.

Grant Name NIMS Testing Grant	Funder National Institute for Metalworking Skills (NIMS) in partnership with the gene Haas Foundation	Amount \$2,500	Performance Period 9/01/2019 – 6/01/2020
College/District Daley	Accountability Erin Rubio, Associate Dean of Student Services	Pd # 1910030	Entity Applied CCC

Alignment

Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need; Ensure safe and secure teaching and learning environments.

Summary

This is a new grant opportunity for Daley college, which will support students enrolled in advanced manufacturing classes. This grant will help pay for Daley students to take NIMS certification exams and become certified in individual skills. The National Institute for Metalworking Skills (NIMS) was formed in 1995 by the leading metalworking trade associations to develop and maintain a globally competitive American workforce. NIMS develops skills standards for the industry, certifies individual skills against the standards and accredits training programs that meet NIMS quality requirements.

Grant Name Walmart Community Grant	Funder Walmart Foundation	Amount \$5,000	Performance Period 8/1/2019 – 10/31/2019
College/District Olive-Harvey	Accountability Alnierys Venegas, Community Relations Strategist	Pd # 1910027	Entity Applied CCC

Alignment

Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.

Summary

This is a new grant for CCC and will allow Olive-Harvey College to fund a community engagement event during the Fall 2019 semester. Olive-Harvey would benefit from brand exposure, community visibility, enhanced partnerships, and prospective enrollment. Funds will be used to support event activities.

Grant Name Divvy Community Grant	Funder Divvy: Chicago Bike Shares Program	Amount \$5,000	Performance Period Spring 2020 – Ongoing
College/District Olive-Harvey	Accountability Maria Hernandez, Instructor	Pd # 1910032	Entity Applied CCC
Alignment Strategically align community and special interest programming with community need.			
Summary This is a new grant for Olive-Harvey and will provide classroom instruction to help students gain a comprehensive overview of bicycle mechanics in order to overhaul and maintain bicycles. The program will cover basics such as preventing and fixing a flat tire, to overhauling and adjusting brakes and derailleur adjustment. This new program is geared toward students seeking entry-level employment upon completion of the program as dual credit students. This grant will allow OH staff to train students on how to repairs bikes and be provided potential employment opportunities with Divvy. Funds will be used to purchase equipment and necessary tools required for the program.			

Grant Name Englewood Women’s Initiative FY20	Funder Chicago Foundation for Woman	Amount \$12,500	Performance Period 7/1/2019 – 6/30/2020
College/District Kennedy-King Dawson Technical Institute (DTI)	Accountability Lucretzia M. Jamison, Interim Dean	Pd # 1910033	Entity Applied CCC
Alignment Increase the number of students earning college credentials of economic value.			
Summary This is a new grant for Dawson Technical Institute (DTI) which will provide tuition and financial resources for female students enrolled in Construction Technology programs at DTI. The Chicago Foundation for Woman awards grants to build a strategic alliance of agencies working collectively to strengthen and sustain the economic security of low-income working women and their children in Englewood. Funds received from this grant will be used for tuition, supplies, and books.			

Grant Name Transition Bilingual Education Supplemental Grant TBE	Funder Youth Connection Charter School	Amount \$16,500	Performance Period 7/1/2019 – 6/30/2020
College/District Truman Middle College	Accountability Joi Coleman, Director of Compliance	Pd # 1910036	Entity Applied CCC
Alignment Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor’s degree programs following CCC graduation; Strategically align community and special interest programming with community need.			

Summary

The Transition Bilingual Education Supplemental Grant is a continuation grant awarded by the Office of Language and Cultural Education through Youth Connection Charter School. This grant will provide up to 20 EL students quality instruction, and college and career readiness components to ease the transition in higher education. Funds received from this grant will be used to cover a stipend for the EL teacher and to purchase supplemental EL supplies and materials.

Grant Name Workforce Scholarship	Funder Facebook	Amount \$20,000	Performance Period 7/1/2019 – Ongoing
College/District Harold Washington	Accountability Chandra Lang, Associate Dean	Pd # 1910037	Entity Applied CCC
Alignment Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.			
Summary This is a new scholarship for Harold Washington (HW), which will allow HW to offer scholarships to students enrolled in the Facebook Digital Marketing Certificate program. Funds received will be used to offer reduced tuition and support instructor salaries.			

Grant Name Truants' Alternative and Optional Education Program (TAOEP)	Funder Youth Connection Charter School	Amount \$41,000	Performance Period 7/1/2019 – 6/30/2020
College/District Olive-Harvey Middle College Truman Middle College	Accountability Matthew Trujillo, Principal Joi Coleman, Director of Compliance	Pd # 1910038	Entity Applied CCC
Alignment Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.			
Summary The TAOEP Grant is a State funded grant, administered through the Illinois State Board of Education, delivered through Youth Connection Charter School. This continuation grant serves students with attendance problems and/or dropouts by providing truancy prevention and intervention services. Funding received from this grant would be used to cover the salaries of a TAOEP Attendance Interventionist and Re-engagement Mentor.			

Grant Name Compass/Title XX Grant	Funder Youth Connection Charter School	Amount \$42,598	Performance Period 7/1/2019 – 6/30/2020
College/District Truman Middle College	Accountability Joi Coleman, Director of Compliance	Pd # 1910039	Entity Applied CCC
Alignment Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.			
Summary This is a continuation grant for Truman College. The Compass/Title XX Grant supports approximately 15 students in a rigorous high school diploma program with college readiness components. Funding is used to cover the salary of a Student Family Advisor and the Compass Counseling Program. This grant will provide students with the tools to transition to higher education.			

Grant Name After School Matters Program Summer 2020	Funder After School Matters Inc.	Amount \$70,000	Performance Period 6/1/2020 – 8/31/2020
College/District Malcolm X	Accountability Joshua Oladipo, Associate Professor	Pd # 1910040	Entity Applied CCC
Alignment Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.			
Summary After School Matters (ASM) is a continuation grant for Malcolm X College (MX). ASM provides life-changing after-school and summer program opportunities for Chicago high school teens. The ASM program at MX offers dual-enrollment credit for CPS students, where they will receive a STEM focused curriculum in a college setting. The funds received from this grant would be utilized to cover the costs of instructors, class materials and summer internship opportunities for up to 70 participating students.			

Grant Name Institute of Education Sciences (IES)	Funder U.S. Department of Education, subaward from the Community College Research Center (CCRC)	Amount \$100,000	Performance Period 7/1/2019 – 6/30/2022
College/District District	Accountability Mark Potter, Provost	Pd # 1910041	Entity Applied CCC

Alignment

Drastically improve outcomes for students needing remediation; Increase number and share of ABE/GED/ESL students who advance to and succeed in college-level; Increase the quality and effectiveness of student services and support courses; Ensure safe and secure teaching and learning environments.

Summary

This a new research grant for CCC, which aims to increase our ability to identify and characterize English Learners (ELs) at the community college level, and measure their outcomes. In collaboration with the Community College Research Center (CCRC), CCC will:

- Better understand the characteristics and academic outcomes of CCC students who were identified as ELs at CPS;
- Better understand policies and practices (particularly related to ESL, developmental English, and college-level courses and programs) and how ELs experience them;
- Learn more about the academic histories, background characteristics, college goals, and college experiences of ELs who enroll in CCC

This will allow CCC to make strategic changes to improve the student experience and services for EL students, ultimately improving outcomes. Funds received from this grant will be used to support ongoing research, data acquisition, planning/fieldwork coordination, faculty stipends, and the dissemination of findings.

Grant Name AGMA National Gear Training Center	Funder American Gear Manufacturing Association (AGMA)	Amount \$110,000	Performance Period 4/1/2019 – 3/31/2022
College/District Daley	Accountability David Girzadas, Dean Engineering and Advanced Manufacturing	Pd # 1910042	Entity Applied CCC
Alignment Increase the number of students earning college credentials of economic value; Strategically align community and special interest programming with community need; Improve operational discipline with a focus on high performance standards including excellent financial management.			
Summary This is a new grant opportunity for Daley College and will establish the Daley Manufacturing Technology & Engineering Center (MTEC) as a Gear Manufacturing training center with the American Gear Manufacturing Association. This partnership will allow Daley to gain additional industrial partners and fund program improvements. It is anticipated that the AGMA will hold up to two classes at Daley College each month increasing recognition and exposure.			

Grant Name Google IT Support Professional Certificate Implementation Grant	Funder Jobs for the Future, Inc.	Amount \$125,000	Performance Period 10/1/2019 – 6/30/2020
College/District District	Accountability Robert Clarke, Director- Customized Training and Continuing Education	Pd # 1910043	Entity Applied CCC
Alignment Strategically align community and special interest programming with community need.			
Summary This a new grant opportunity for CCC. This grant will allow CCC to pilot a new Google IT Support Professional program. This eight-month self-administered program will allow CCC to offer newer entry-level IT industry credentials and exam vouchers to up to 125 registered students. A portion of the grant funds (\$50,00) would be allocated for instructor, coaches and administrator salaries, with the additional \$75,000 valuing the cost of the exam vouchers.			

Grant Name Early Head Start Child Care Partnership Grant	Funder City of Chicago Department of Family and Support Services	Amount \$150,000	Performance Period 7/1/2019 – 6/30/2020
College/District Truman	Accountability Sheila Benson, Director of Human Services	Pd # 1910035	Entity Applied CCC
Alignment Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.			
Summary The Early Head Start Support Services Grant, a continuation grant for CCC, is an extension of the services provided through the Head Start Support Services grant offered by the Chicago Department of Family and Support Services (DFSS). CCC has partnered with DFSS for more than 25 years to provide credentialing services through Head Start (3-5yrs) and Early Head Start (Birth -3yrs) programs. With this grant, DFSS determines the number of Early Head Start students and staff who will be awarded scholarships to enroll in courses taught at the City Colleges of Chicago. The Human Services/CDA Department at Truman provide support services to DFSS to ensure that Early Head Start program staff and CCC students meet the employment and professional development requirements for their positions as defined in the Head Start Re-Authorization Act Performance Standards.			

Grant Name Workforce Equity Initiative (WEI)	Funder Illinois Community College Board	Amount \$716,816	Performance Period 9/18/2019 – 9/17/2020
College/District Daley	Accountability David Girzadas, Dean Engineering and Advanced Manufacturing	Pd # 1910044-60	Entity Applied CCC
<p align="center">Alignment</p> <p>Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.</p>			
<p align="center">Summary</p> <p>The ICCB Workforce Equity Initiative focuses on improving workforce equity in at-risk communities. This is a new grant for DAC, and is funded through Public Act 101-0007. The purpose of this grant is to provide funds to Illinois Community Colleges' to respond to the increasing need to ensure workforce equity for African-Americans in Illinois. DAC's goal is to increase the number of students who earn a credential aligned with regional workforce gaps that will lead to full-time employment, paying at least 30% above the regional living wage. Funds will be used for program development, curriculum enhancement, equipment modernization, and tuition.</p>			

Grant Name City Colleges of Chicago Partners in Education Program	Funder Chicago Housing Authority	Amount \$1,200,000	Performance Period 7/1/2019 – 6/30/2020
College/District District	Accountability Erica Farris, Director of Student Development Projects	Pd # 1910034	Entity Applied CCC
<p align="center">Alignment</p> <p>Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.</p>			
<p align="center">Summary</p> <p>The Chicago Housing Authority Partners in Education Program is a continuation governmental agreement between CCC and CHA. Through this program, eligible CHA residents and Housing Choice Voucher (HCV) participants would be eligible to earn college credit, complete a basic certificate, earn an associate's degree or receive job training at low or no cost.</p> <p>The Partners in Education program would continue to assist over 500 CHA and HCV residents annually. Students will receive assistance with the CCC enrollment process, academic advisement and referrals for career coaching when appropriate. Funds received from this grant would be used to cover the cost of tuition, uniforms, books, and exam fees. CCC has the option to extend for an additional three years, additional funding, impacting up to 2500 students over a five-year period.</p>			

Grant Name Workforce Equity Initiative (WEI)	Funder Illinois Community College Board	Amount \$1,700,000	Performance Period 9/18/2019 – 9/17/2020
College/District Kennedy-King	Accountability Lucretzia Jamison, Interim Dean – Dawson Tech	Pd # 1910044-10	Entity Applied CCC
<p align="center">Alignment</p> <p>Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.</p>			
<p align="center">Summary</p> <p>The ICCB Workforce Equity Initiative focuses on improving workforce equity in at-risk communities. This is a new grant for KKC, and is funded through Public Act 101-0007. The purpose of this grant is to provide funds to Illinois Community Colleges' to respond to the increasing need to ensure workforce equity for African-Americans in Illinois. KKC's goal is to increase the number of students who earn a credential aligned with regional workforce gaps that will lead to full-time employment, paying at least 30% above the regional living wage. KKC will support up to 100 unduplicated students enrolled in; Adult Education; Automotive; Construction; Cyber Security; and HVAC programs, providing enhanced instruction and wrap around services for students facing hardships. Funds will be used for program development, curriculum enhancement, equipment modernization, and tuition.</p>			

Grant Name Workforce Equity Initiative (WEI)	Funder Illinois Community College Board	Amount \$1,699,446	Performance Period 9/18/2019 – 9/17/2020
College/District Malcolm X	Accountability	Pd # 1910044-30	Entity Applied CCC
<p align="center">Alignment</p> <p>Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.</p>			
<p align="center">Summary</p> <p>The ICCB Workforce Equity Initiative focuses on improving workforce equity in at-risk communities. This is a new grant for MXC, and is funded through Public Act 101-0007. The purpose of this grant is to provide funds to Illinois Community Colleges' to respond to the increasing need to ensure workforce equity for African-Americans in Illinois. MXC's goal is to increase the number of students who earn a credential aligned with regional workforce gaps that will lead to full-time employment, paying at least 30% above the regional living wage. MXC will support up to 190 unduplicated students enrolled in; Community Health Worker; Cybersecurity; Emergency Medical Technician (EMT); Personal Fitness Training; Phlebotomy; and Sterile Processing basic certificate programs, providing enhanced instruction and wrap around services for students facing hardships. Funds will be used for program development, curriculum enhancements, equipment modernization, and tuition.</p>			

Grant Name Workforce Equity Initiative (WEI)	Funder Illinois Community College Board	Amount \$1,699,363	Performance Period 9/18/2019 – 9/17/2020
College/District Olive-Harvey	Accountability	Pd # 1910044-50	Entity Applied CCC
<p align="center">Alignment</p> <p>Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.</p>			
<p align="center">Summary</p> <p>The ICCB Workforce Equity Initiative focuses on improving workforce equity in at-risk communities. This is a new grant for OHC, and is funded through Public Act 101-0007. The purpose of this grant is to provide funds to Illinois Community Colleges' to respond to the increasing need to ensure workforce equity for African-Americans in Illinois. OHC's goal is to increase the number of students who earn a credential aligned with regional workforce gaps that will lead to full-time employment, paying at least 30% above the regional living wage. OHC will support up to 200 unduplicated students enrolled in; Auto-Diesel Repair; Specialized Freight/CDL; General Warehousing; Air Transportation Service Technicians; and Custom Computer Programming Services basic certificate programs, providing enhanced instruction and wrap around services for students facing hardships. OHC will also pilot a Cannabis program through a partnership with a business accelerator to ensure social equity applicants can enter the emerging industry of legalized cannabis. Funds will be used for program development, curriculum enhancements, equipment modernization, and tuition.</p>			

Grant Name Workforce Equity Initiative (WEI)	Funder Illinois Community College Board	Amount \$1,664,900	Performance Period 9/18/2019 – 9/17/2020
College/District Wright	Accountability Dr. Alanka Brown, Vice President - Student and Academic Affairs	Pd # 1910044-70	Entity Applied CCC
<p align="center">Alignment</p> <p>Increase the number of students earning college credentials of economic value; Increase the rate of transfer to Bachelor's degree programs following CCC graduation; Strategically align community and special interest programming with community need.</p>			
<p align="center">Summary</p> <p>The ICCB Workforce Equity Initiative focuses on improving workforce equity in at-risk communities. This is a new grant for WRC, and is funded through Public Act 101-0007. The purpose of this grant is to provide funds to Illinois Community Colleges' to respond to the increasing need to ensure workforce equity for African-Americans in Illinois. WRC's goal is to increase the number of students who earn a credential aligned with regional workforce gaps that will lead to full-time employment, paying at least 30% above the regional living wage. WRC will support up to 210 unduplicated students enrolled in; Advanced</p>			

Manufacturing; IT; and Public Safety basic certificate programs, providing enhanced instruction and wrap around services for students facing hardships. Funds will be used for program development, curriculum enhancements, equipment modernization, and tuition.

Section III. In-Kind/Monetary Donations Received
(TOTAL VALUE \$21,407)

Funder/Donor	PD#	Summary/Purpose	Value/Amount	Type	Entity
Anonymous	1910026	10 Fine Art and Historical Photographs	\$19,700	In-Kind	CCCF
@propertiesBucktown	1910028	School Supplies and Backpacks	\$771	In-Kind	Olive-Harvey
Olive Harvey College Staff	1910029	School Supplies and Backpacks	\$936	In-Kind	Olive-Harvey

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

RESOLUTION

**TRANSFER OF FUNDS FROM THE CCC GENERAL FUNDS AND/OR AGENCY ACCOUNTS TO THE
CITY COLLEGES OF CHICAGO FOUNDATION**

WHEREAS, Article I, Section 1.4.1 of the Board Policies and Procedures Manual for the City Colleges of Chicago provides that colleges may request a general ledger agency fund account for each individual student organization to account for the deposits of funds collected during their campus related events, promotions and activities and to account for the disbursements to pay for related expenses from those accounts; and

WHEREAS, in the past, there were funds received and recorded in the Agency or CCC accounts that were intended for the City Colleges of Chicago Foundation for the purpose of scholarships or support for CCC programs; and

WHEREAS, in order to properly account for the receipts and the intended purpose for these funds, the following transfers were and are effective immediately:

Purpose	From	To	Amount
Transfer Funds collected from Inactive College Club Agency Accounts for Scholarships	Various Inactive Agency Accounts – (DA)	Daley Agency CCC #96203 Foundation Fund – (DA)	\$84,482.07

THE CHANCELLOR RECOMMENDS

that the Board of Trustees approves acceptance of any gifts, grants or other funding which may be forthcoming from these proposals and authorizes the Chancellor, the Executive Vice Chancellor, the Vice Chancellor for Institutional Advancement, or Associate Vice Chancellor of Development to serve as authorized representative or official representative of the District in the submission of proposals for funding and to execute all documents for the acceptance of this funding or these gifts and the operation of the funded projects; said acceptance to be subject to the terms and conditions set forth by the grantor, including specified subcontracts and purchases, and said funds not to be expended by the Board for any other purposes.

Respectfully submitted,

**Juan Salgado
Chancellor**

October 3, 2019 - Office of Institutional Advancement – Resource Development

Agreements

October 3, 2019 Regular Board Meeting

BR#	BOARD REPORT NAME	TERM	AMOUNT
4.00	NATURAL GAS PURCHASE CONTRACT LOCK IN AGREEMENT APPROVAL AND AUTHORITY CONSTELLATION ENERGY SERVICES, INC. OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE	November 1, 2019 and ending on October 31, 2021	\$2,000,000 annually
4.01	COACH BUS TRANSPORTATION SERVICES IDEAL CHARTER, LLC OFFICE OF ACADEMIC AND STUDENT AFFAIRS DISTRICT WIDE	October 3, 2019 and ending on October 2, 2022 <i>*With an option to extend for an additional two (2) two-year periods.</i>	\$1,950,000
4.02	STRATEGIC ENROLLMENT CONSULTING HANOVER RESEARCH OFFICE OF ACADEMIC AND STUDENT AFFAIRS DISTRICT WIDE	October 7, 2019 and ending on October 6, 2020	\$50,000
4.03	ARCHITECTURE AND DESIGN SERVICES HOLABIRD & ROOT ARCHITECTS OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES KENNEDY-KING COLLEGE	October 3, 2019 and ending on October 2, 2021	\$80,565

PRELIMINARY PACKET

4.00

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**NATURAL GAS PURCHASE CONTRACT
LOCK IN AGREEMENT APPROVAL AND AUTHORITY
CONSTELLATION ENERGY SERVICES, INC.
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to execute an agreement with Constellation New Energy- Gas Division, LLC. to provide natural gas for the period from November 1, 2019 through October 31, 2021, at a total cost not to exceed \$2,000,000 annually for all City Colleges of Chicago facilities.

VENDOR: Constellation New Energy- Gas Division, LLC.
20 N. Wacker Drive, Suite 2100
Chicago, IL 60606

USER: District Wide

TERM:

The term of the agreement shall begin on November 1, 2019 and shall end on October 31, 2021.

SCOPE OF SERVICES:

Constellation New Energy- Gas Division, LLC. will continue to supply natural gas and manage the City Colleges account. Natural Gas supply pricing has trended downward and is currently near a three year low. The Office of Administrative Services has been closely tracking natural gas prices with its supplier, Constellation New Energy- Gas Division, LLC. and has determined that this is an opportune time to lock in a natural gas price. The Associate Vice Chancellor for Administrative Services shall continue to have the authorization to sign lock-in pricing contracts with Constellation New Energy- Gas Division, LLC. (previously Integrys Energy Services) pursuant to Board Report #29518.

BENEFIT TO CITY COLLEGES OF CHICAGO:

These services will provide a level of budget certainty to the City Colleges of Chicago facilities District wide in its purchase of natural gas. Based on usage, it is anticipated that City Colleges will save approximately \$50,000 per year on the supply side of natural gas procurement. The District reports on the payments of utilities each month through the Utility, Postage and Other Monthly expenditures summary.

VENDOR SELECTION CRITERIA:

The vendor being utilized is part of the joint purchasing agreement and procurement procedures of the City of Chicago, a sister agency of City Colleges, under specification number 1188330 and contract number 110608. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed transaction and recommends a waiver of the Board Approved Participation plan due to the nature of the services (natural gas purchase) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$4,000,000

Charge to: Office of Administrative and Procurement Services, the Colleges

Source of Funds: Operations & Maintenance Fund

FY20: 571000-05501-0005031-70000

571000-05501-XX70800-70000

Respectfully submitted,

Juan Salgado
Chancellor

October 3, 2019 – Office of Administrative and Procurement Services

4.01

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

COACH BUS TRANSPORTATION SERVICES IDEAL CHARTER, LLC OFFICE OF ACADEMIC AND STUDENT AFFAIRS DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with Ideal Charter, LLC for coach bus transportation services as needed District wide for the period from October 3, 2019 through October 2, 2022, at a total cost not to exceed \$650,000 annually.

VENDORS: Ideal Charter, LLC
6880 River Road, Unit 14
Hodgkins, Illinois 60525

USERS: District Wide

TERM:

The term shall commence on October 3, 2019 and end on October 2, 2022, with an option to extend for an additional two (2) two-year periods.

SCOPE OF SERVICES:

Ideal Charter will provide coach bus transportation services throughout the year for various college programs, including travel for athletic sport teams, various conferences, student and college events, college tours, and trips throughout the year for District wide participation.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing coach transportation services from Ideal Charter will enable the District to meet the travel needs of various student academic and athletic programs for a reasonable cost.

VENDOR SELECTION:

Specifications were prepared by District Procurement staff and Sealed Bid MWJ1905 was publicly advertised August 12, 2019 and issued to twenty (20) companies. Four (4) companies responded on September 3, 2019: 1) Aries Charter Transportation Services; 2) Flash Limousine, Inc. dba Flash Limousine & Buses; 3) Ideal Charter, LLC; and, 4) M & M Limousine Services, Inc.

Coach Bus Sizes	Hourly Rates	Aries Charter Transportation, Inc. 931 W. 75TH St. Suite 137-258 Naperville, IL 60565	Flash Limousine & Buses 5320 W. Lawrence Ave. Chicago, IL. 60630	Ideal Charter, LLC. 6880 River Road Unit 14 Hodgkins, IL 60525	M & M Limousine Inc. 1300 Rand Road Des Plaines, IL 60016
32 Passenger Bus	Hourly Rate (1 - 50 miles)	\$382.40 (3-hour min.) each additional hour - \$85.00	\$78.50	\$80.00 (No fuel)	\$63.00
	Hourly Rate (over 50 miles)	\$382.40 (3-hour min.) each additional hour - \$85.00	\$78.95	\$80.00 plus \$0.50/mile	\$63.00
	Per mileage rate over 400 miles/cost	\$4.00/mile	\$798.50 or \$2.90/mil (whichever is greater)	\$3.25	
48 Seat Passenger Bus	Hourly Rate (1 - 50 miles)	\$755.50 (5-hour min.) each additional hour - \$95.00	\$87.75	\$95.00 (No fuel)	\$73.00
	Hourly Rate (over 50 miles)	\$755.50 (5-hour min.) each additional hour - \$95.00	\$88.20	\$95.00 plus \$0.50/mile	\$73.00
	Per mileage rate over 400 miles/cost	\$4.00/mile	\$848.50 or \$3.28/mile (whichever is greater)	\$3.50	
56 Seat Passenger Bus	Hourly Rate (1 - 50 miles)	\$755.50 (5-hour min.) each additional hour - \$95.00	\$106.75	\$110.00 (No fuel)	\$105.00 (5-hour min.)
	Hourly Rate (over 50 miles)	\$755.50 (5-hour min.) each additional hour - \$95.00	\$107.40	\$110.00 plus \$0.50/mile	\$105.00 (5-hour min.)
	Per mileage rate over 400 miles/cost	\$4.00/mile	\$994.50 or \$3.85/mile (whichever is greater)	\$3.75	

All bids were reviewed by staff and Flash Limousine, Inc. dba Flash Limousine & Buses and M & M Limousine Services, Inc. are deemed as non-responsive for not submitting in accordance with the bid requirements. Staff recommends, based on the lowest responsive and responsible bid, acceptance of the bid received from Ideal Charter, LLC for coach bus services.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed agreement has determined that the vendor is in compliance with the Board Approved Plan:

Vendor	MBE or WBE	%	Direct or Indirect	Certifying Agency
CJ's Towing & Recovery 11942 South Paulina Calumet Park, IL 60827	MBE	25	Indirect	Cook County
Suburban Truck Parts, LLC 6442 West 111th St. Worth, IL 60482	WBE	7	Indirect	City of Chicago

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$1,950,000

Charge to: Office of Academic and Student Affairs, District Wide

Sources of Funds: Education Fund

FY20: 550000-00003-Various

Respectfully submitted,

Juan Salgado
Chancellor

October 3, 2019 – Office of Academic and Student Affairs

4.02

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

STRATEGIC ENROLLMENT CONSULTING HANOVER RESEARCH, LLC OFFICE OF ACADEMIC AND STUDENT AFFAIRS DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel of the legal form of such agreements, to execute an agreement with Hanover Research, LLC (Hanover) to provide comprehensive research services to help advise the development of college Strategic Enrollment Plans for the District, for a period commencing no sooner than October 7, 2019 through October 6, 2020, at a total cost not to exceed \$50,000.

VENDOR: Hanover Research, LLC
4401 Wilson Blvd., Suite 900
Arlington, VA 22203

USER: Office of Academic and Student Affairs, District Wide

TERM:

The term of the agreement shall commence no sooner than October 7, 2019 and continue through October 6, 2020.

SCOPE OF SERVICES:

Hanover will provide comprehensive research services to help advise ongoing district-wide planning efforts. Research services in pursuit of these institutional goals may include, but are not limited to: custom research reports, survey design, administration and analysis, interviews with industry/issue experts, secondary research, data analysis, and benchmarking (product/service comparison, key performance and efficiency metrics). During the term of the contract, City Colleges is specifically seeking external expertise to augment internal capabilities that will inform existing and emerging strategies in City College's first ever district-wide strategic enrollment management plan, related to student prospects, marketing, branding efforts, student experience, retention, persistence, and other areas of college need.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Hanover will provide City Colleges with highly customized analytics and quantitative research to support internal continuous improvement needs such as enrollment management and student experience enhancements in addition to external reporting requirements needs (e.g. student and completer labor market outcomes). Their range of expertise spans across multiple different areas that align with City College's current strategic needs. Hanover has access to proprietary qualitative and quantitative instruments that City Colleges will be able to leverage to gain external insights related to brand image, brand reputation, prospect pool, emerging employer needs, non-returning students, applicants who do not enroll and more at all seven colleges. In addition to highly customized services and products, their

professional service includes continuous access to professional and certified researchers, an online library of previously commissioned studies, and proprietary dashboards that our internal staff district-wide can avail themselves at no additional charge.

This will position City Colleges' staff to access a suite of highly customized products, tools and high touch research services that can be structured to meet the institution's unique needs. The fixed rate structure allows City Colleges to change, alter or otherwise revise projects without incurring any additional cost or penalties on the fly as the dynamic nature of our institutional needs and priorities emerge over the course of the service agreement terms.

VENDOR SELECTION CRITERIA:

Due to the high degree of professional and technical skill involved, pursuant to State law, this professional services agreement is exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the agreement and recommends a waiver of the Board Approved Participation Plan based on the nature of the consultant services provided and a review of Hanover's corporate statements, which address their commitment to diversity and inclusion.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIALS

Total: \$50,000

Charge to: Office of Academic and Student Affairs

Source of Funds: Education Fund

FY20: 530000-00003-0017023-20000

Respectfully submitted,

Juan Salgado
Chancellor

October 3, 2019 – Office of Academic and Student Affairs

4.03

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

ARCHITECTURE AND DESIGN SERVICES HOLABIRD & ROOT ARCHITECTS OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES KENNEDY-KING COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair, upon final approval of the General Counsel as to the legal form of such agreements, to execute an agreement with Holabird & Root Architects to provide architectural services for the new tutoring center at Kennedy-King College for the period of October 3, 2019 through October 2, 2021 for a total cost not to exceed \$80,565.

VENDOR: Holabird & Root Architects
140 South Dearborn Street, Suite 500
Chicago, IL 60603

USER: Kennedy-King College

TERM:

The term of the agreement shall commence on October 3, 2019 through October 2, 2021.

SCOPE OF SERVICES:

Holabird & Root Architects to provide architectural services to convert the existing underutilized 2,700 square foot lab (Room Y118) into a new tutoring center at Kennedy-King College. Design of the new tutoring center will be a flexible open lab space with an entry lounge/check-in center, breakout spaces for group tutoring, and instructor's workspace. The center designed to welcome students and encourage them to take full advantage of the adjacent exterior courtyard space.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed the request for services and has determined that it would be in the best interest of Kennedy-King College to purchase architectural services from Holabird & Root Architects, due to the vendor's depth of experience with similar higher education spaces, as well as their commitment to work with City Colleges to achieve project goals.

VENDOR SELECTION CRITERIA:

Pursuant to Board Operations Manual Section 2.6.1, letters of interest were sent to five architectural firms selected from City College's Pre-Qualified Architect/Engineer List. Two (2) firms submitted a qualification package: 1) Bauer Latoza Studio and 2) Holabird & Root Architects. Firms were evaluated based upon the following criteria:

- Prior performance of firm and its consultants, including willingness to meet time and budget requirements.
- Appropriate staff size, including resumes of key personnel and disciplines of firm and consultants.
- Prior experience of firm and its consultants with similar projects.

- Familiarity with City Colleges of Chicago or similar educational facilities

Staff recommends the acceptance of the proposal from Holabird & Root Architects as the most responsive firm to provide the architectural services in order to convert existing underutilized 2,700 square foot lab (Room Y118) into the new tutoring center at Kennedy-King College.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the proposed agreement and has found the vendor to be in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Nest Builders, Inc. dba dbHMS 303 West Erie, Suite 510 Chicago, IL 60610	MBE	25	Direct	State of IL - CMS
Synnov Group 8604 West Catalpa, Suite 901 Chicago, IL 60656	WBE	4	Direct	Cook County
Aurora Lighting Design 141 West Jackson Blvd., Suite 2105 Chicago, IL 60604	WBE	3	Direct	State of IL - CMS

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$80,565

Charge To: Office of Administrative and Procurement Services, Kennedy-King College

Source of Funds: Capital Fund

FY20: 530000-92015-1005031-70000

Respectfully submitted,

Juan Salgado
Chancellor

October 3, 2019 – Office of Administrative and Procurement Services

Purchases

October 3, 2019 Regular Board Meeting

<u>BR#</u>	<u>BOARD REPORT NAME</u>	<u>TERM</u>	<u>AMOUNT</u>
5.00	JOB ORDER CONTRACT (JOC) PROJECTS MONTHLY SUMMARY – OCTOBER 2019 OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE	October 5, 2017 and ending on September 30, 2020 <i>*With two (2) options to renew for two (2) additional twenty- four (24) month terms</i>	\$514,004.93
5.01	ELECTRICAL LOW VOLTAGE- JOB ORDER CONTRACT (JOC) PROJECTS MONTHLY SUMMARY – OCTOBER 2019 OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE	April 9, 2019 and ending on April 8, 2021	\$8,222.88
5.02	OUTDOOR POWER EQUIPMENT, ATTACHMENTS, TOOLS, SUPPLIES, AND REPAIR SERVICES RUSSO HARDWARE INC. D/B/A RUSSO POWER EQUIPMENT OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE	October 3, 2019 and ending on November 30, 2023	\$500,000

PRELIMINARY PACKET

5.00

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**JOB ORDER CONTRACT (JOC) PROJECTS
MONTHLY SUMMARY – OCTOBER 2019
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to approve the below listed JOC projects at a total cost not to exceed \$514,004.93 to be performed by the listed contractors as approved in Board Report #33312, which authorized the utilization of JOC as a construction delivery method to perform renovation services, deferred maintenance and repairs.

CONTRACTOR	USER	SCOPE	BENEFIT	DELIVERABLE	AMOUNT
Karry L. Young	KK2001	ADA Compliant drinking foundation at Kennedy-King	Installation of ADA compliant filtered drinking fountains	Modification to existing plumbing and masonry opening, drinking fountains, and patch & repair walls as needed	\$10,765.57 (report only)
CCC-DSR (JV)	DT2001	Masonry Lab Dust filtration system at Dawson Tech Room 307	Improve filtered air in lab to meet new OSHA requirements	Installation of dust filtration system and related, ductwork, power, and fencing	\$117,629.03
Karry L. Young	KK2003.1	Build-Out of Y103 Tech Training Center at Kennedy-King	New Tech Training Center will allow KKC to expand academic program to meet student needs	Scope to include new partitions, ceiling grid, lighting, power & data, and floor finishes	\$270,595.19
CCC-DSR (JV)	WR2003	Roof/parapets lining repairs in the Events Building at Wright	Maintaining a water- tight roof assembly with extend the life span and quality of the building	Replace flashing and membrane along the parapet and curbs as necessary to address deterioration.	\$87,741.21

Coleman Development Corp.	KK2005	Y118 Demolition at Kennedy-King	Clearing of unused dental lab will allow the space to be repurposed for current programs	Demolition of existing, partitions, dropped ceiling, floor finished, partitions, and related MEP.	\$27,273.93
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TERM:

The term of the JOC agreement with the contractors is for the period from October 5, 2017 and end on September 30, 2020, with two options to renew for two additional 24 month terms.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to use JOC as the delivery method for completing the above listed projects to ensure that the projects are performed in a timely manner to either minimize scheduling disruptions for the colleges involved, meet a grant deadline, address a health or safety issue, or because the repair or replacement of the building system involved falls within one of the categories of JOC work as defined by the Office of Administrative Services.

VENDOR SELECTION CRITERIA:

A public bid was prepared and twenty-one vendors were awarded contracts in Board Report #33312 adopted on October 5, 2017. The JOC program is based on percentages of profit and fees added to the most recent version of the Gordian Company Construction Pricing Index of Fixed Costs. All JOC Execution Procedures which were developed with the Gordian Group were followed including reviewing each contractor's competitive pricing, capacity, experience, quality of work, and bid position. The process identified for selecting the contractor for each project was consistent for each of the projects described above and was prioritized from a more comprehensive District wide list.

MBE/WBE COMPLIANCE:

The Office of Procurement Services reviews JOC Vendors performance for compliance with the District goals that each Vendor committed to as part of its contract with CCC. The Vendors have reported their intention to use the following firms for the projects listed above towards their aggregate compliance goals:

Vendor/Project	MBE/WBE Vendor	Participation	Certification	Trade
CCC-DSR (JV)/ DT2001	Prime LaGrange Crane Hoisting	MBE – 93% WBE- 7%	City of Chicago CMS	General Contractor and Installation Crane Provider
Karry L. Young/ KK2003.1	Prime	MBE – 100%	City of Chicago	General Contractor

CCC-DSR (JV)/ WR2003	Prime Garth Building Products	MBE – 93% WBE- 7%	City of Chicago City of Chicago	General Contractor and Installation Material Supplier
Coleman Development Corp./KK2005	Prime Soul Works L3C	MBE – 93% WBE- 7%	CMS CMS	General Contractor and clean up Labor

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

School	Project Description	Vendor	Amount
KK2001	ADA Compliant Drinking Fountains	Karry L. Young	\$10,765.57
DT2001	Masonry Lab Dust filtration system	CCC-DSR (JV)	\$117,629.03
KK2003.1	Y103 Build-Out	Karry L. Young	\$270,595.19
WR2003	Roof/Parapet Lining repairs – Events Building	CCC-DSR (JV)	\$87,741.21
KK2005	Y118 Demolition	Coleman Development Corp.	\$27,273.93
			\$514,004.93

With the approval of this October 2019 JOC Board Report, the total amount of capital funds committed as of October 3, 2019 will rise to \$5,691,108.17.

Total: \$514,004.93

Charge to: Office of Administrative and Procurement Services

Sources of Funds: Capital Fund

FY20: KK2001: 530000-92015-1005031-70000

DT2001: 580000-92015-1105031-70000
KK2003.1: 580000-92015-1005031-70000
WR2003: 580000-92015-7005031-70000
KK2005: 580000-92015-1005031-70000

Respectfully submitted,

**Juan Salgado
Chancellor**

October 3, 2019 – Office of Administrative and Procurement Services

PRELIMINARY PACKET

5.01

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

ELECTRICAL LOW VOLTAGE- JOB ORDER CONTRACT (JOC) PROJECTS MONTHLY SUMMARY – OCTOBER 2019 OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to approve the below listed JOC projects for a total cost not to exceed \$8,222.88 performed by the listed contractors as approved in Board Report #32607 which authorized the utilization of JOC as a construction delivery method to perform improvements, renovation services, deferred maintenance and repairs as requested by the Colleges and District Office in a timely and cost efficient manner.

CONTRACTOR	USER	SCOPE	BENEFIT	DELIVERABLE	AMOUNT
Pace Systems	KK2002	Repair W Building staff parking electronic gate	Provide continued secure access for staff lot	Repair electrical lines and equipment, concrete trenching and repair	\$8,222.88 (report only)

TERM:

The term of the current JOC agreement with the contractors is for the period from April 9, 2019 through April 8, 2021 with no remaining option to extend.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to use JOC as the delivery method for completing the above listed projects to ensure that the projects are performed in a timely manner to either minimize scheduling disruptions for the colleges involved, meet a grant deadline, address a health or safety issue, or because the repair or replacement of the building system involved falls within one of the categories of JOC work as defined by the Office of Administrative Services.

VENDOR SELECTION CRITERIA:

A public bid was prepared and three vendors were awarded contracts in Board Report #32607 adopted on May 5, 2015 and extended via Board Report #32607 and #33705 respectively. The JOC program is based on percentages of profit and fees added to the most recent version of the Gordian Company Construction Pricing Index of Fixed Costs. All JOC Execution Procedures which

were developed with the Gordian Group were followed including reviewing each contractor's competitive pricing, capacity, experience, quality of work, and bid position. The process identified for selecting the contractor for each project was consistent for each of the projects described above and was prioritized from a more comprehensive District wide list.

MBE/WBE COMPLIANCE:

The Office of Procurement Services reviews the performance of JOC Vendors for compliance with the District goals that they committed to as part of their contracts with CCC.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

School	Project Description	Vendor	Amount
KK2002	Parking Lot gate repair	Pace Systems	\$8,222.88 (report only)
	Total for October Low-Voltage JOC		\$8,222.88

With the approval of this October 2019 Board Report, the total amount of capital funds committed as of October 3, 2019 will rise to \$ 8,222.88.

Total: \$8,222.88

Charge to: Office of Administrative and Procurement Services, Kennedy-King College

Sources of Funds: Capital Fund

FY20: 530000-92015-1005031-70000

Respectfully submitted,

Juan Salgado
Chancellor

October 3, 2019 – Office of Administrative and Procurement Services

5.02

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508 COUNTY OF COOK AND STATE OF ILLINOIS

OUTDOOR POWER EQUIPMENT, ATTACHMENTS, TOOLS, SUPPLIES, AND REPAIR SERVICES RUSSO HARDWARE INC. D/B/A RUSSO POWER EQUIPMENT OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to Russo Hardware Inc. d/b/a Russo Power Equipment to purchase and provide repair and maintenance services on outdoor power equipment, attachments, tools, and supplies for all City Colleges of Chicago facilities District wide, for the period from October 3, 2019 through November 30, 2023, at a total cost not to exceed \$500,000.

VENDOR: Russo Hardware Inc. d/b/a Russo Power Equipment
9525 West Irving Park Road
Schiller Park, Illinois 60176

USER: District Wide

TERM:

The term of this purchase shall commence on October 3, 2019 and shall end on November 30, 2023.

SCOPE OF SERVICES:

Russo Power Equipment will provide repair and maintenance services on outdoor power equipment, attachments, tools, and supplies for all City Colleges of Chicago facilities on an as needed basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing Russo Power Equipment for the District's facilities through a joint purchasing agreement with the City of Chicago is a cost-effective method to provide expedient repair and ensure that all outdoor equipment is in proper working order for all City Colleges facilities.

VENDOR SELECTION CRITERIA:

The contract being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, a sister agency to City Colleges, under specification #470353, contract #87372 for Purchase and Repair of Outdoor Power Equipment, Attachments, Tools, and Supplies. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Procurement Services has reviewed the above purchase and recommends that City Colleges accept the leading agency's (City of Chicago) MBE/WBE Participation Plan, which in this case is "no stated goals" or waiver. Therefore, the Office of Procurement Services recommends a waiver of the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL

Total: \$500,000

Charge To: Office of Administrative and Procurement Services, the Colleges

Source of Funds: Operations & Maintenance Fund, Capital Fund

FY20: 540000-05501-0005031-70000

540000-05501-XX70200-70000

540000-92015-XX05031-70000

Respectfully submitted,

Juan Salgado
Chancellor

October 3, 2019 – Office of Administrative and Procurement Services

Legal Invoices

October 3, 2019 Regular Board Meeting

<u>BR#</u>	<u>BOARD REPORT NAME</u>
6.00	<p>PAYMENT OF LEGAL INVOICES</p> <ul style="list-style-type: none">• AKERMAN LLP• AXIOM GLOBAL INC.• DAVIS & CAMPBELL, LLC• FRANCZEK• JACKSON LEWIS• LANER MUCHIN LTD.• PUGH, JONES & JOHNSON• RILEY SAFER HOLMES & CANCELA

PRELIMINARY PACKET



CITY COLLEGES[®]
of CHICAGO
Board of Trustees

6.00

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

PAYMENT OF LEGAL INVOICES

THE CHANCELLOR REPORTS

that invoices have been submitted by the following firms in the amounts indicated:

Akerman LLP -- 07/19 – 08/19 Services	\$46,000.00
Axiom Global Inc. -- 03/19, 07/19 – 08/19 Services	\$24,500.00
Davis & Campbell, LLC --07/19 Services	\$8,683.10
Franczek --07/19 – 08/19 Services	\$2,075.00
Jackson Lewis P.C. --06/19 – 07/19 Services	\$36,370.00
Laner Muchin, Ltd. --06/19 – 08/19 Services	\$23,637.00
Pugh, Jones & Johnson, P.C. --07/19 – 08/19 Services	\$4,710.00
Riley Safer Holmes & Cancila LLP --06/19 – 07/19 Services	\$18,270.00
TOTAL	\$164,245.10

that the above-listed invoices and supporting documentation have been reviewed by the Office of the General Counsel, which certifies that the charges are reasonable and proper, and that said services were satisfactorily performed; further the supporting documentation has been submitted in detail to the Board.

THE CHANCELLOR RECOMMENDS

that the Board of Trustees approve the above listed invoices for payment.

October 3, 2019

Respectfully Submitted,

Juan Salgado
Chancellor

**NUMBER OF MATTERS FOR WHICH LEGAL INVOICES WERE PRESENTED AT THE
OCTOBER 2019 BOARD MEETING BY FIRM**

<u>Akerman LLP</u>	2
Higher Education Matters	
<u>Axiom</u>	1
Temporary Legal Staffing Services	
<u>Davis & Campbell, LLC</u>	7
General Litigation/Labor Negotiations/Employment Litigation	
<u>Franczek</u>	2
Employment Litigation/Real Estate	
<u>Jackson Lewis</u>	7
Labor Negotiations/Employment Litigation/Educational Matters	
<u>Laner Muchin</u>	4
Employment Litigation/General Matters	
<u>Pugh, Jones & Johnson</u>	2
Employment Litigation	
<u>Riley Safer Holmes & Cancila LLP</u>	4
Real Estate Matters	